



A.D.M. COLLEGE FOR WOMEN (AUTONOMOUS)

(Accredited with 'A' Grade by NAAC 4th Cycle)

(Affiliated to Bharathidasan University, Tiruchirappalli)

NAGAPATTINAM – 611 001

Internal Quality Assurance Cell (IQAC)

IQAC Meeting

2023-2024

23-06-2023

Time 10.30 am

AGENDA

1. Overview of IQAC Activities and Future plans for the year 2023-2024
2. Preparatory work for the NAAC visit
3. Academic Council.
4. Programmes to be organized by IQAC
5. AQAR Preparation
6. Promotion of Research
7. To apply student project
8. NIRF Participation.

MINUTES OF THE MEETING

IQAC Co-ordinator Dr.V.Renuga, Associate Professor of Commerce, welcomed the gathering. She presented the overview of the activities of the previous year and stated the plans for the current academic year.

IQAC Action Plan for the year 2023-2024

- Submission of AQAR 2022 -2023
- Student Induction Programme
- Submission of Student Project Proposals to TNSCST
- Faculty Development Programme

- Signing of MOU with reputed Industries and Institutions.

Academic Initiative

- Academic Council meeting was held for the academic year on 27-6-2023.

The Academic Council resolved to approve the structure, scheme and syllabi of all discipline with the following suggestions:

1. Value Education (VE) and Environmental Studies (EVS) have to be given in one semester as studied earlier not as a continuation course in two semesters.
2. 25 % of modifications may be done in the scheme and structure as well as in the syllabi.
3. A common scheme and structure has to be framed for the departments by referring the revised University model.
4. External evaluation can be made for all the courses in Part IV category (SEC / AECC/ Internship, etc.)
5. Equivalent to NannMuthalvan Scheme, Self Learning Courses and Extra Credit Courses like Professional English may be introduced.
6. Professional Competency Skill must be given in the last semester and the content must enhance the professional ability of the students.
7. Efforts must be taken towards increasing the citation and h-index of the publications.

NAAC Visit Preparatory Work

NAAC Co-ordinator Dr.N.Samathlakshmi, Head & Associate Professor of Commerce detailed the Overall preparatory works related to the NAAC visit. A mock visit for the NAAC has been planned on 19-07-2023.

- To conduct Faculty Development Programme on OBE
- To conduct FDP on Research and IPR in the month of October.
- Seminar , Workshop and Conference to be conducted by all the departments
- Research Publications to be enhanced
- Research Proposal submission by the Science Departments.

- Collaborative Research has to be motivated.
- Signing of MOU with reputed Industries and Institutions.

The meeting ended with a note of thanks and appreciation to all by the Chairperson.

ACTION TAKEN REPORT

- AQAR 2022-23 data formatting given to the departments by the IQAC Co-ordinator.
- Dr.V.Renuga Nodal Officer of NIRF informed the HODs to submit data for NIRF 2023
- Faculty Development Programme on Outcome Based Education – An Unified Approach wasorganised on September 2nd 2023.
- Student Induction Programme organized from 03rd July to 5th July 2023.
- Faculty Development Programme conducted for one day on 3rd October .
- Dr.R.Srinivasan, Member Secretary TNSCST acted as the resource person and the topic of the Research and Product Development and Importance of the IPR.
- A meeting was convened by Research Co-ordinator with the Teaching faculty from both Aided and Self Financing to enhance the number of publications.
- Science HODs were instructed to submit the research proposal for various funding agencies.
- Collaborative Research with Pondicherry University - Karaikal Campus is under process.
- A MOU has been signed with Jamal Mohammed College On 3rd October 2023.

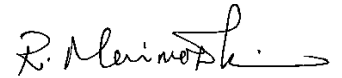
**Chairperson – Head
of the Institution** Dr. R.Anbuselvi,
Principal

Mrs.R.Alamelu,
Head & Associate Professor of History

Teachers to represent Dr.S.Rajeswari,
Head & Associate Professor of Economics

all level

Dr.R.Manimozhi
Assistant Professor of English



Dr.P.Jamuna Devi,
Assistant Professor of Mathematics



Dr.K.Arul Mary Joycee
Head & Assistant Professor of Computer
Science



**One member from
the Management**

Thiru.K.Jeyaprakash,
Member - ADM College Committee



**Senior Administrative
Officers**

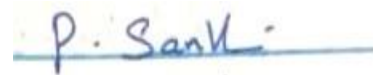
Dr.R.SophiaPorchelvi,
Controller of Examinations & UGC Nodal Officer



Dr.A.Sivakamasundari
Advisor/ Former Principal



Mrs.P.Shanthi,
Office Superintendent

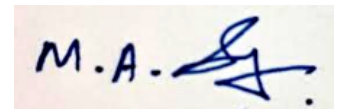


**One nominee each
from local society,
Students and Alumni**

Dr.S.Rajendran MBBS
Nagapattinam

Absent

M.A.SultanaHafia
II B.Com (Aided)



Mrs.Malathy Anbuselvan
Proprietor, Ushali Beauty Parlour, Thiruvarur

Absent

S.Lakshminarayanan
IT & Management Consultant

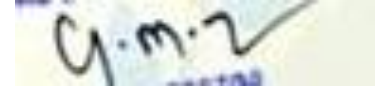
Absent

**One nominee each
from Employers /
Industrialists /
Stakeholders**

Imacsys Technologies Pvt Ltd.,Chennai.

Dr.G.M. Srinivasan

Managing Director, Galileo Vasan Offshore
Research and Development Pvt. Ltd.
Nagapattinam.



Dr.A.Gopalakannan , M.F.Sc., Ph.D.,

Associate Profesor and Programme Coordinator
ICAR- KrishiVigyan Kendra, Sikkal

Absent

**Coordinator/ Director
of the IQAC**

Dr.V.Renuga

Associate Professor of Commerce





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NAGAPATTINAM – 611 001

Internal Quality Assurance Cell (IQAC)

Date: 22.08.2023 @ AV Room

Agenda

- Declaration of NAAC result
- Suggestions given by NAAC Peer team members

Minutes of the meeting

Declaration of Result:

A meeting was convened by the Principal with the Faculty members on 22-8-23. NAAC “A” grade with CGPA 3.09 was declared by the Principal Dr.R.Anbuselvi. She appreciated the faculty members for their hard work towards the NAAC visit.

Suggestions given by NAAC Peer team members

- More degree, diploma and certificate courses with interdisciplinary approach be introduced in emerging areas along with PG programs in existing departments.
- More efforts be put into impart soft skill training with greater emphasis on enhancing communication skills for overall development of personality of the students. Also, more training be offered to students to prepare them for competitive examinations.

- Facilities of trained counsellor and medical doctor be offered to students on regular basis.
- Career guidance and placement facilities be strengthened.
- Infrastructure facilities of some science laboratories and classrooms along with ICT backbone in teaching-learning and administration be augmented. Smart class rooms and enclosed auditorium be added to the existing facilities.
- More active collaborations be explored with other reputed Institutions and industries in research and students, teachers exchange programs.
- Well-equipped facilities be generated along with more provision of seed money to expand research activities.
- Teachers be motivated to apply for collaborative research funding.
- Efforts be made to fill up all teaching positions by regular teachers to avoid appointments on contract basis.



IQAC Coordinator

Principal



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NAGAPATTINAM – 611 001

Internal Quality Assurance Cell (IQAC)

IQAC Chairman & Principal Dr.R.Anbuselvi, IQAC Coordinator Dr.V.Renuga and Advisor Dr.A.Sivakamasundari conducted meeting with HODs and Criterion Heads on 18.10.2023 to discuss the following subjects.

Agenda

1. Preparation and submission of AQAR 2022-23
2. Submission of College activities 2023-23 (odd semester)

Minutes of the Meeting – 18.10.2023

- Res No. 1/2023 Subject: To read and record the notice of the meeting
- Resolution: Read and recorded
- Res No. 2/2023 Subject: To confirm the minutes of the previous meeting.
- Resolution: The minutes of the previous meeting was confirmed.
- Res No. 3/2023 Subject: To record the leave of absence
- Resolution: Dr.V.Viji, Dr.V.Umamaheswari were absent.
- Res No. 4/2023 Subject: To review the action taken on previous resolutions
- Resolution: Action taken on previous resolutions were presented by the IQAC Co-ordinator
- Res No. 5/2023 Subject: Preparation and submission of AQAR 2022-23

Resolution: As per the meeting conducted on September, the department heads submitted the required data through mail for the preparation of AQAR. The same has been reviewed by the IQAC coordinator and few corrections have been suggested. It is resolved that the rough draft of the AQAR should be completed on or before 31st October 2023.

Res No. 6/2023 Subject: Submission of College activities 2023-23 (odd semester)

Resolution: It is resolved to document the Odd semester activities for the academic year 2023-24.

Action taken for the Meeting conducted on 18.10.2023

Res No. 5/2023 Subject: Preparation and submission of AQAR 2022-23

Resolution: As per the meeting conducted on September, the department heads submitted the required data through mail for the preparation of AQAR. The same has been reviewed by the IQAC coordinator and few corrections have been suggested. It is resolved that the rough draft of the AQAR should be completed on or before 31st October 2023.

Action taken: The format for AQAR is circulated among the Criterion heads. The data were collected in the aqar email and the compilation of AQAR 22-23 is being prepared.

Res No. 6/2023 Subject: Submission of College activities 2023-23 (odd semester)

Resolution: It is resolved to document the Odd semester activities for the academic year 2023-24.

Action Taken: In progress.

V. Renuka

R. Dhanu

IQAC Coordinator

Principal

Criteria	Name of the Faculty	Signature
Criteria I	Dr.R.Manimozhi	R. Manimozhi 17/10/23
	Mrs.P.Kavitha	
Criteria II	Dr.N.Sarala	N. Sarala 17/10/23
	Dr.N.Lavanya	N. Lavanya 17/10/23
Criteria III	Dr.V.Viji	
	Dr.R.Priscilla	R. Priscilla 17/10/23
Criteria IV	Dr.R.Latha	R. Latha 17/10/23
	Dr.V.Uma Maheswari	
Criteria V	Dr.S.Rajeswari	S. Rajeswari
	Dr.N.Prabha	N. Prabha
Criteria VI	Dr. Angelina Glorita Parimala	A. Glorita Parimala 17-10-23
	Dr.G.Anbarasi	G. Anbarasi 16.10.23
Criteria VII	Dr.C.J.Priscilla	C. J. Priscilla
	Mrs.D.Savithiri / V.Kokila	V. Kokila 16.10.23



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NAGAPATTINAM – 611 001

Internal Quality Assurance Cell (IQAC)

IQAC Chairman & Principal Dr.R.Anbuselvi, IQAC Coordinator Dr.V.Renuga conducted meeting with HODs and Criterion Heads on 13.12.2023 to discuss the following subjects.

Agenda

1. Preparation and submission of AQAR 2022-23
2. New deputation for NAAC cycle 5 data collection
3. To organize FDP for e content preparation and Professional English
4. Promotion of research
5. Participate in NIRF ranking 2024.
6. To conduct Board of Studies Meeting for 2023-24 batch

Minutes of the Meeting – 13.12.2023

Res No. 1/2023	Subject:	To read and record the notice of the meeting
	Resolution:	Read and recorded
Res No. 2/2023	Subject:	To confirm the minutes of the previous meeting.
	Resolution:	The minutes of the previous meeting was confirmed.
Res No. 3/2023	Subject:	To record the leave of absence
	Resolution:	Dr.G.Anbarasi, Mrs.M.Prabavathywere absent.
Res No. 4/2023	Subject:	To review the action taken on previous resolutions
	Resolution:	Action taken on previous resolutions were presented by the IQAC Co-ordinator

Res No. 5/2023	Subject:	Preparation and submission of AQAR 2022-23
	Resolution:	Resolved to submit AQAR 22-23 on or before 31.12.2023
Res No. 6/2023	Subject:	New deputation for NAAC cycle 5 data collection
	Resolution:	Mrs.R.Alamelu, HOD of History is deputed as Additional coordinator – Academic and Dr.P.Jamuna Devi as Additional Coordinator- Technical. The updated new member list for Criteria 1 to 7 has been circulated.
Res No. 7/2023	Subject:	To organize FDP for e content preparation and Professional English
	Resolution:	It is resolved to organize two faculty development programme on “Professional English” and “e-content preparation” during January 2024 as per the suggestion given by College Committee members.
Res No. 8/2023	Subject:	Promotion of research
	Resolution:	It is resolved to apply for proposals called by DST. Programmes under DBT Star has to be organized by the departments as per the action plan.
Res No. 9/2023	Subject:	Participate in NIRF ranking 2024.
	Resolution:	It is resolved to submit college data to NIRF ranking on time.
Res No. 10/2023	Subject:	To conduct Board of Studies Meeting for 2023-24 batch
	Resolution:	It is resolved to conduct BOS meeting for Science departments as practical components and life science were included in syllabus after the approval of DBT Star college scheme.

Action taken for the Meeting conducted on 13.12.2023

- Res No. 5/2023 Subject: Preparation and submission of AQAR 2022-23
- Action taken: Part – A, Write-up part has been completed. Part B view file documents is being prepared. The last date for submission is extended by NAAC to February 29, 2024. The completed AQAR 22-23 file will be updated on or before 15th February 2024.
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- Res No. 6/2023 Subject: New deputation for NAAC cycle 5 data collection
- Action taken: The new list of members for NAAC cycle 5 has been informed.
-
- Res No. 7/2023 Subject: To organize FDP for e content preparation and Professional English
- Action taken: 18.01.2024 - IQAC organized Faculty Development Programme on “ Professional English- Tutoring Techniques and Communication skills”.
- 19.01.2024 & 20.01.2024 – DBT STAR college scheme organized Faculty Development Programme- “ Workshop on e-content development for Educators” .
-
- Res No. 8/2023 Subject: Promotion of research
- Action taken: DST curie project proposal is being prepared by Research and Development Cell. It will be submitted on 15th February 2024.
- Seminar under DBT was organized by Department of Computer Science on the topic AI with Bio Informatics on 3.1.2024
- FDP on “Research – submission of articles to Journals, Patent

filing" is planned on 03.02.2024.

Res No. 9/2023 Subject: Participate in NIRF ranking 2024.

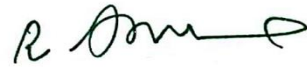
Action taken: NIRF 23-24 submitted on 11.01.2024

Res No. 9/2023 Subject: To conduct Board of Studies Meeting for 2023-24 batch

Action taken: Board of studies meeting were conducted by Science departments on 18.12.2023 to 20.12.2023.



IQAC Coordinator



Principal

Members present:

A.D.M College for Women (Autonomous) Nagapattinam

13.12.2023

The following members have been deputed as Criterion In-Charge for the NAAC – 5th Cycle.

	Name of the Faculty	Signature
IQAC Co-ordinator	Dr.V.Renuga	V. Renuga 13/12/23
Additional Co-ordinator - Academic	Mrs. R.Alamelu	R. Alamelu 13/12/23
Additional Co-ordinator - Technical	Dr.P.Jamuna Devi	P. Jamuna Devi
Members of IQAC	Dr.N.Sarala	N. Sarala 13/12/23
	Dr.S.Rajeswari	S. Rajeswari
	Dr.K.Arul Marie Joycee	K. Arul Marie Joycee 14/12/23
	Dr.R.Manimozhi	R. Manimozhi
AQAR consolidation and Uploading work	Dr.P.Jamuna Devi	P. Jamuna Devi
	Ms.S.Kamali B.E	S. Kamali B.E
Criteria I	Dr.R.Manimozhi	R. Manimozhi
	Mrs.P.Kavitha	P. Kavitha
Criteria II	Dr.N.Lavanya	N. Lavanya 14/12/23
	Dr.V.Umamaheswari	V. Umamaheswari 13/12/23
Criteria III	Dr.R.Vanitha	R. Vanitha 13/12/23
	Dr.V.Viji	V. Viji
Criteria IV	Dr.R.Latha	R. Latha
	Dr.R. Vijayalakshmi	R. Vijayalakshmi
Criteria V	Dr.S.Rajeswari	S. Rajeswari
	Dr.J.Bhuvana	J. Bhuvana 14/12/23
Criteria VI	Dr.G.Anbarasi	G. Anbarasi
	Mrs.M.Prabavathy	M. Prabavathy
Criteria VII	Dr.C.J.Priscilla	C. J. Priscilla
	Dr.T.Devika	T. Devika

V. Renuga
Coordinator 13/12/23

R. Alamelu
Principal 13.12.23



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NAGAPATTINAM – 611 001

Internal Quality Assurance Cell (IQAC)

IQAC Chairman & Principal Dr.R.Anbuselvi, Advisor Dr.A.Sivakamasundari, IQAC Coordinators Dr.V.Renuga, Additional Coordinator Mrs.R.Alamelu conducted meeting with HODs and Criterion Heads on 09.05.2024 to discuss the following subjects.

Agenda

- To discuss NAAC new parameters -Binary Accreditation Process
- To collect data for preparation and submission of AQAR 2024-25

Minutes of the Meeting – 09.05.2024

Res No. 1/2024	Subject:	To read and record the notice of the meeting
	Resolution:	Read and recorded
Res No. 2/2024	Subject:	To confirm the minutes of the previous meeting.
	Resolution:	The minutes of the previous meeting was confirmed.
Res No. 3/2024	Subject:	To record the leave of absence
	Resolution:	Parameter In-Charge: Dr.R.Priscilla, HOD of Physics & Parameter 2 in-charge, Dr.J.Sundari, HOD of Botany & Parameter 10 incharge, Members: Dr.P.Kavitha, Assistant Professor of Economics, Dr.V.Kokila, Assistant Professor of Commerce, Dr.V.Uma, Assistant Professor, Physical Education, Mrs. P.Hameetha Begum, Assistant Professor of Mathematics, Dr.R.Jamuna Devi, Assistant Professor of Commerce,

Dr.D.Savithiri, Assistant Professor of Economics were absent

- Res No. 4/2024 Subject: To review the action taken on previous resolutions
- Resolution: Action taken on previous resolutions were presented by the IQAC Co-ordinator
- Res No. 5/2024 Subject: To discuss NAAC new parameters -Binary Accreditation Process

Minutes and Resolution

Input- 1.Metrics of Curriculum Design was presented by Dr.R.Manimozhi, HOD of English & Parameter 1 in-charge.

Outcome-based Curriculum: It is resolved that while framing and re-designing the curriculum of their respective discipline, the Chairman and BOS members are requested to incorporate the needed metric title carefully in the classified units and must be aware of the importance of curriculum reforms which should enhance the quality of the students and improve their capability and capacity. Besides HoD s are advised to consult and discuss with the experts in the related field and submit the list of proposed courses with options (CBCS) to the Curriculum Planning Committee (CPC) for verification with the members and to get ready for conducting BOS for the Academic Year 2024-25

Stakeholder Participation: It is resolved to ensure the participation of students, employers, Alumni and Entrepreneurs in curriculum design.

Curriculum Flexibility: It is resolved to offer “Basic Tamil” as NME course for the students who have opted French/Arabic in part I. It is resolved to solve the administrative difficulties in offering French as Part I language.

Input- 2. Faculty Resources

Recruitment: It is resolved that while selecting the faculty resources, common norms fixed by the State Government/UGC should be strictly followed for Aided section and basic norms for Self Financing section.

Pay and allowances: It is fixed by the Government and Management based on the fulfillment of the necessary requirement and additional capacity and capability.

Faculty Development: Resolved to conduct more number of useful Faculty Development Programmes to train the faculty on subject, Communication and Research and encourage 100% faculty involvement and participation.

Input- 3. Infrastructure metrics were presented by Dr.R.Latha, Assistant Professor of Commerce & Parameter 3 in-charge.

Physical Infrastructure: It is resolved that Criterion in-charge of Infrastructure must plan a system and procedure to up keep the physical infrastructure as given in the metric title (20 facilities noted).

Learning resources and research resources: Librarian should update annually the availability and needed resources. She should provide a complete data every year during the month of May.

IT Infrastructure: Regarding IT infrastructure facilities – Dean and HOD of Computer Science,system Administrator must up keep the CS lab with the facilities as mentioned in the metric (7 points noted)

Divyanjan Facilities: In-charge should be aware and insist the improvement of the necessary facilities to the Management through the Principal to take necessary steps . These facilities can be fulfilled on priority basis and a proper budget estimate is to be submitted to College Committee for implementation.

Input- 4. Metrics of Financial Resources & Management was presented by Dr.S.Rajeswari, HOD of Economics & Parameter 4 in-charge.

It is resolved that the IQAC and Criterion Head should collect the annual data from the office Superintendent & Accountants, Principal and authorities concerned for all the metric titles given in the draft.

Process- 5. Learning and Teaching metrics were presented by Dr.N.Sarala, HOD of Mathematics and Parameter 5 In-charge

Pedagogical approaches: Suggestions were given by Advisor that pedagogical approaches may include- (a) Interdisciplinary approach (b) Experiential Learning (c) Critical Thinking (d) Global Perspective (e) Technology Integration (f) Research Opportunities (g) Diversity and Inclusion (h) Career readiness

Catering to Diversity: It is resolved to introduce Multi-sensory Remedial teaching by incorporating visual, auditory and kinesthetic. (Hands-on activities and movement-based tasks) elements into instruction. New ideas to address specific learning difficulties of students should be implemented. Feedback Committee members can initiate “Regular Class Committee meeting” to identify the learning difficulties of the students and the same can be addressed to HOD and class in-charge for rectification.

Learning Management System: It is resolved to improve the LMS of the institution. The Heads and members discussed to use OPTRA software in an optimal way to share teaching materials, submission of assignments, to manage and deliver online learning.

Process- 6. Extended Curricular Engagements was presented by Dr.J.Bhuvana, Assistant Professor of Chemistry and Parameter 6 In-charge.

Hackathons and Ideation workshops: It is resolved to conduct Intercollegiate Hackathons/ symposiums to improve out-of-the-box thinking and experimentation, novel ideas of the students. The students of our college should be encouraged to participate in other college Hackathons/symposiums.

Mental Health Clubs and activities (Yoga) : It is resolved that Physical Education Department should concentrate in improving this area by increasing the number of activities in promoting mental health Yoga, Counseling and meditation .

Community Related Activities (UBA): All the departments are requested to conduct community related activities as per the metrics to create social awareness. There should be a good impact created by the institution on communities – clean village, disease free village, Eco-Friendly communities, Improved literacy, women empowerment, Hygiene awareness, medical camps, educating rural students, promote village sports.

Process- 7. Governance and Administration was presented by **Dr. Angelina Glorita Parimala, HOD of Zoology and Parameter 7 In-charge.**

Quality Assurance System: Apart from the existing system of collecting feedback (through Google form), IQAC is advised to record Rolling Stake holder Satisfaction survey and index the same. (feedback from final year students)

Outcome- 8. Student Outcomes metrics was presented by **Dr. P. Rajeswari, Assistant Professor of Commerce and Parameter 8 In-charge.**

It is resolved that all the departments should record the data of percentage of students progressed to Higher Education and Research, students becoming entrepreneur/ self-employed (last three year data)

Students should be encouraged to win external Academic Awards, Medals and recognitions in co-curricular, extra-curricular and sports activities.

Student/ Alumni learning experience: Apart from the existing system of collecting feedback (through Google form), IQAC & Feedback Committee are advised to record learning experience of the students and Alumni. Feedback Committee members can initiate “Regular Class Committee meeting”.

Class Committee meetings can be conducted in the mid of the semester. Open discussion can be made to share student’s feedback on different aspects of class experience like teaching methods and strategies, classroom environment and atmosphere, Assignments and assessments,

communication and interaction among students and teachers, any challenges or concerns they have encountered. The same can be recorded and meeting minutes can be distributed to authorities concerned for taking action.

Outcomes- 9. Research and Innovation Outcomes was presented by Dr.V.Viji, Associate Professor of Economics & Parameter 9 In-charge.

It is resolved to increase the number of research publication, book publication, patent rights and institutional average h-index.

Outcomes- 10. Sustainability (Green initiatives)

Apart from existing Green initiatives of the college, new ideas are welcomed for later discussion.

Res No. Subject: To collect data for preparation and submission of AQAR 2024-25
6/2024

Resolution The parameter incharges are requested to collect data and submit
: to IQAC on or before June 1, 2024. Academic details (write up and
hard copies) should be submitted to IQAC Additional Co-
ordinator Mrs.R.Alamelu, HOD of History. Softcopy of department
activities should be sent to Dr.P.Jamuna Devi, IQAC Technical co-
ordinator through mail. Mail ID: iqac@adjadmca.ac.in.

Members present:

A.D.M College for Women (Autonomous) Nagapattinam
Internal Quality Assurance Cell
Workshop on NAAC –Binary Accreditation Process- 09.05.2024

Attendance

S.No	Staff Name	Signature
1	Dr.V.Renuga	V. Renuga 9/5/24
2	Mrs.R.Alamelu	R. Alamelu 9/5/24
3	Dr.R.Manimozhi	R. Manimozhi 9/5/24
4	Dr.P.Kavitha	P. Kavitha 9/5/24
5	Mrs.M.Prabavathy	M. Prabavathy 9.5.24
6	Dr.R.Priscilla	R. Priscilla 9/5/24
7	Dr.N.Punithalekshmi	N. Punithalekshmi 9/5/24
8	Dr.R.Latha	R. Latha 9/5/24
9	Dr.V.Umamaheshwari	V. Umamaheshwari 09/5/24
10	Dr.S.Rajeswari	S. Rajeswari 9/5/24
11	Dr.V.Kokila	V. Kokila 9/5/24
12	Dr.N.Sarala	N. Sarala 9/5/24
13	Dr.N.Lavanya	N. Lavanya 9/5/24
14	Dr.C.J.Pricilla	C. J. Pricilla 9.5.24
15	Dr.V.Uma	V. Uma 9/5/24
16	Dr.J.Bhuvana	J. Bhuvana 9/5/24
17	Mrs.P.Hameetha Begum	P. Hameetha Begum 9/5/24
18	Dr. Angelina Gloria Parimala	A. Gloria Parimala 09.05.24
19	Dr.R.Jamuna Devi	R. Jamuna Devi 9/5/24
20	Dr.P.Rajeswari	P. Rajeswari 9/5/24
21	Dr.P.Sujatha	P. Sujatha 9/5/24
22	Dr.V.Viji	V. Viji 9/5/24
23	Dr.N.Prabha	N. Prabha 9/5/24
24	Dr.J.Sundari	J. Sundari 9/5/24
25	Dr.D.Savithiri	D. Savithiri 9/5/24
26	Dr.P.Jamuna Devi	P. Jamuna Devi 9/5/24

A.D.M College for Women (Autonomous) Nagapattinam

Internal Quality Assurance Cell

The following staff members are requested to collect data for the preparation of AQAR 2023-24 and NAAC 5th Cycle as per the revised guidelines of NAAC -Binary Accreditation Process based on new parameters.

S.No	Parameters for preparing AQAR and SSR	Parameters Incharge	Signature
1	Input- 1. Curriculum Design	Dr.R.Manimozhi Dr.P.Kavitha Mrs.M.Prabavathy	R. Manimozhi P. Kavitha M. Prabavathy 24/4/24
2	Input- 2. Faculty Resources	Dr.R.Priscilla Dr.N.Punithalekshmi	R. Priscilla N. Punithalekshmi 24/4/24
3	Input- 3. Infrastructure	Dr.R.Latha Dr.V.Umamaheshwari	R. Latha V. Umamaheshwari 24/4/24
4	Input- 4. Financial Resources & Management	Dr.S.Rajeswari Dr.V.Kokila	S. Rajeswari V. Kokila 24/4/24
5	Process- 5. Learning and Teaching	Dr.N.Sarala Dr.N.Lavanya Dr.C.J. Priscilla	N. Sarala N. Lavanya C. J. Priscilla 24/4/24
6	Process- 6. Extended Curricular Engagements	Dr.V.Uma Dr.J.Bhuvana Mrs.P.Hameetha Begum	V. Uma J. Bhuvana P. Hameetha Begum 24/4/24
7	Process- 7. Governance and Administration	Dr.Angelina Glorita Parimala Dr.R.Jamuna Devi	A. Glorita Parimala R. Jamuna Devi 24/4/24
8	Outcome- 8. Student Outcomes	Dr.P.Rajeswari Dr.P.Sujatha	P. Rajeswari P. Sujatha 24/4/24
9	Outcomes- 9. Research and Innovation Outcomes	Dr.V.Viji Dr.N.Prabha	V. Viji N. Prabha 24/4/24
10	Outcomes- 10. Sustainability (Green initiatives)	Dr.J.Sundari Dr.D.Savithiri	J. Sundari D. Savithiri 24/4/24

R. Manimozhi
Additional Co-ordinator 24/4/24

V. Resee
IQAC Co-ordinator
24/4/24

R. Manimozhi
Principal 24.4.24

A.D.M College for Women (Autonomous) Nagapattinam

Internal Quality Assurance Cell

There will be a workshop to discuss the Binary Accreditation process based on new parameters. The following Agenda will be discussed by the respective in charge staff members with the suggestions and comments from the Heads of Department on 09.05.2024.

Agenda

1. Presentation by the Parameter-in-charges

(10.00 a.m to 01.00 p.m)

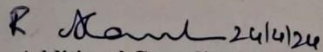
- Input- 1. Curriculum Design - Dr.R.Manimozhi
- Input- 2. Faculty Resources - Dr.R.Priscilla
- Input- 3. Infrastructure - Dr.R.Latha
- Input- 4. Financial Resources & Management - Dr.S.Rajeswari
- Process- 5. Learning and Teaching - Dr.N.Sarala
- Process- 6. Extended Curricular Engagements - Dr.J.Bhuvana
- Process- 7. Governance and Administration - Dr.Angelina Glorita Parimala
- Outcome- 8. Student Outcomes - Dr.P.Rajeswari
- Outcomes- 9. Research and Innovation Outcomes - Dr.V.Viji
- Outcomes- 10. Sustainability (Green initiatives) - Dr.J.Sundari

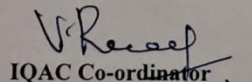
2. Suggestions and comments from the HODs for Action Plan (parameter wise)

(02.00 to 4.00 p.m)

- Dr.V.Renuga
- Dr.N.Sarala
- Dr.R.Alamelu
- Dr.S.Rajeswari
- Dr.S.Angelina Glorita Parimala
- Dr.N.Prabha

3. Suggestions by the Principal and Advisor


Additional Co-ordinator


IQAC Co-ordinator
24/4/24


Principal